



# National Volunteer of the Year

**Why we do this?** The KFA run an annual award, in recognition of all the hard work and dedication it receives from all the volunteers working on behalf of the organisation. We understand that many people devote so much time and energy to their role and are not seeking recognition. KFA on the other hand would not survive if it were not for this contribution and so would like to show its appreciation.

The qualifying categories are as follows:

- a) Members
- b) Teachers
- c) Committee members at area/regional level

The adjudication panel will be looking for different attributes in each of the three categories in sections 4 and 5 of the nomination. Please use the notes below as a guide to what will be considered and give as many **clear examples** to support your nomination. Use a separate sheet if required.

#### **Section 4: Why do you feel this person deserves recognition within the KFA?**

- Member: Helpful, participates in class activities, assists the teacher, area or region e.g. helps others to attend classes or events, encourages others to become members or join classes – please **give clear examples**
- Teacher: Encourages class members to train as teachers, promotes KFA to external groups, fund raises, organises events/outings – please **give clear examples** of what the teacher does in addition to taking her class
- Committee Member: Has held various offices, pro-active in the area/region, assists others, organises events – please give details of positions held and for how long, how they are pro-active or assist others and any outstanding achievements

#### **Section 5: Personal Qualities**

- Member: Cheerful, good personality, supportive – please **give clear examples**
- Teacher: Enthusiasm, empathy, understanding, respect, loyalty – please **give clear examples**
- Committee Member: Supportive, team player, motivator/innovator, hard working – please **give clear examples**

Please ask the nominee's permission to enter his/her name. Nominations will only be accepted on the form overleaf (which may be photocopied if necessary). The closing date for nominations is the last day of July annually.

Certificates and trophies will be awarded to the winners of each category and an overall winner will be chosen from the entries by an adjudication panel, appointed by the KFA, whose decision will be final. The presentation will be made at the National AGM in October. Full details of the category winners will be published in *Moving Together*.

Nominations received after the closing date will not be eligible for consideration. Please send nominations to:

Volunteer of the Year Award, The Keep Fit Association,  
14 Graylands Estate, Langhurstwood Road, Horsham, West Sussex, RH12 4QD



Send to EMDP

Use this button to email your completed form straight to EMDP

### Nomination Form

Please copy this form and use a separate copy for each category nomination.

**1** Name of Nominee: \_\_\_\_\_ Email \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Area/Region \_\_\_\_\_ KFA Number \_\_\_\_\_

**2** Nominated by: \_\_\_\_\_ Email \_\_\_\_\_  
 Seconded by: \_\_\_\_\_ Email \_\_\_\_\_

<b>3</b> Category nominated:  *Chose only one category - a separate form must be completed for each category	Member	<input type="radio"/>	Number of years as a KFA Member	
	Teacher	<input type="radio"/>	Number of years as a KFA Teacher	
	Committee Member	<input type="radio"/>	Number of years on a local committee	
			Number of years on a regional committee	

**4** Why do you feel this person deserves recognition within the KFA? Give **clear examples** of what the nominee has done. Use a separate sheet if required.

**5** Personal qualities etc. Give **clear examples** of the behavioural qualities they have or display. Use a separate sheet if required.

