

Please Complete ALL of this form and then choose **one** of the following options:

**These payment options are available from 1<sup>st</sup> June to 31<sup>st</sup> August 2018:**

- **Buy direct online** - Go to [www.emduk.org](http://www.emduk.org) -. Click on 'Register' -. Create and activate an account and a member profile and buy your membership direct for £22.00.
- **Buy online via your teacher** - Email the form to [kfa@emduk.org](mailto:kfa@emduk.org). The office will process your details and contact your teacher to let them know you will then appear on their member's list. Your Teacher can then use their bulk pay option for you to pay for your annual KFA membership
- **By post.** Post completed form together with your early bird cheque for £24.00 to: EMD UK 14 Graylands Estate, Langhurstwood Road, Horsham, RH12 4QD. Please make cheques payable to EMD UK.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Address \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Teachers full name: \_\_\_\_\_  
 KFA Region: \_\_\_\_\_ KFA Local Association: \_\_\_\_\_

How did you hear about KFAMOVES? (please click on the relevant box below)									
Event	<input type="checkbox"/>	Poster	<input type="checkbox"/>	Website	<input type="checkbox"/>	Word of mouth	<input type="checkbox"/>	Other	<input type="checkbox"/>

Ethnicity (please click on the relevant box below)					
Asian / Asian British	Black/African/Caribbean/ Black British	Mixed/Multiple Ethnic Groups	Other Ethnic Groups	White	Prefer not to say
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Disability (please click on the relevant box below)						
None	Visual Impairment	Hearing Impairment	Learning Difficulty	Physical Impairment	Other	Prefer not to say
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**EMD UK and KFA collect/store/process your personal data so they can administer and manage your KFA membership. See “your personal data and your membership” on the attached privacy statement**

**Additional Consent**

**If you would like to receive updates about other group exercise activities/products/opportunities that EMD UK and the KFA think you may be interested in, please tick here  See “Additional consent” on the enclosed privacy statement.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

- If emailing this form, please click in the box to act as your signature:

## EMD UK Privacy Notice Keep Fit Association (KFA) Members

EMD UK is committed to protecting your privacy. This privacy policy sets out how we use and protect any information that you give us.

### Your personal data and your membership

EMD UK undertake the management and administration of memberships on behalf of the KFA. EMD UK store and process the personal data that you provide so that they can manage and deliver the membership that you pay for. This includes sending you information/opportunities related to the KFA and group exercise opportunities that the KFA think may be of interest to you. EMD UK collect two pieces of specialist category data from you; ethnicity and disability. This, along with your other personal data, may be used to create anonymised statistics to measure whether there is a fair representation of KFA members participating in group exercise when compared to population averages. If you contact us, by phone, email or letter, we may keep a record of that correspondence. We may also ask you to complete surveys that KFA use for research purposes, although you do not have to respond to them.

In addition to storing your personal data, EMD UK share your data with the KFA for them to support the management and delivery of your membership. Your personal data will be shared with your KFA region, local association and teacher. We may share your personal data if we are under duty to disclose or share it to comply with legal obligation or to protect the rights or safety of EMD UK, our members, or others.

If you have not consented to be contacted for additional purposes (see 'Additional consent'), EMD UK will cease to contact you 6 months after your membership has lapsed. EMD UK inform (through reporting and/or its online portal) the KFA, its regions, local associations and your teacher if memberships have lapsed and they too should cease contact. At this stage EMD UK will delete/destroy all personal data that is not linked to financial records; as should the KFA, its regions, local associations and your teacher. EMD UK will store any personal data linked to financial records for a 6-year period. HM Revenue and Customs (HMRC) have the right to inspect financial information relating to the previous 6 years and require all trading entities to keep financial records for this length of time.

All data you provide to us is stored on secure servers and/or locked away. Data may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). The transmission of information via the internet is not completely secure. We will do our best to protect your personal data but cannot guarantee the security of data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access. We do not store financial details.

You may request details of personal data which we hold about you under the Data Protection Act 1998. 'EMD UK' is a trading name of Exercise Movement and Dance Partnership Ltd who are the data controllers and can be contacted on 01403 266000 or [hello@emduk.org](mailto:hello@emduk.org). You will be given the option to 'unsubscribe' from any newsletters/bulk communications that you receive. You can raise a concern about our information rights practices here [www.ico.org.uk/concerns](http://www.ico.org.uk/concerns) or by calling 03031231113.

EMD UK may change this privacy information from time to time. You should check this page <https://emduk.org/privacy-policy/> from time to time to ensure that you are happy with any changes.

### Additional Consent

If you have opted to give additional consent you are agreeing that EMD UK can:

1. Continue to store/process your personal data after your membership has expired so that EMD UK and the KFA can send you updates about group exercise activities/products/opportunities that EMD UK and the KFA think you may be interested in.
2. Send you updates about other group exercise activities/products/opportunities that are not directly related to your KFA membership.
3. Continue to use your personal and specialist category data to create anonymised statistics.

Your information will be stored for a maximum of 3 years after your last interaction (email, call, purchase, registering interest or other) with EMD UK unless required for ongoing HMRC compliance.